

Create a Blog in Blogger

1. Go to www.blogger.com and sign in with your Google account username and password.
2. Create a Blog. Choose a display name for your blog. Accept the terms, click Continue.

The screenshot shows the 'Sign up for Blogger' page. At the top, there are three steps: 1 SIGN UP, 2 NAME BLOG, and 3 CHOOSE TEMPLATE. The first step is active. The page has the Google Accounts logo. Below the heading, it says: 'Once you complete this process, you'll be able to log in to Blogger using your Google account email and password.' There are four input fields: 'Email address' (mseisser@sd25.org), 'Your name' (empty), 'Display name' (wotech), and 'Email notifications' (checkbox for 'Send me feature announcements, advice, and other information to help me get the most out of my blog.'). Below these is the 'Acceptance of Terms' section with a checked checkbox for 'I accept the Terms of Service'. A 'CONTINUE' button with a right-pointing arrow is at the bottom right.

3. Add a blog title and URL. If you are not sure what to use click on Check Availability.

The screenshot shows the 'Name your blog' page. At the top, there are three steps: 1 CREATE ACCOUNT, 2 NAME BLOG, and 3 CHOOSE TEMPLATE. The second step is active. The page has the heading '2 Name your blog'. There are two input fields: 'Blog title' (WOTech) and 'Blog address (URL)' (http://wotech.blogspot.com). Below the URL field, there is a 'Check Availability' link and a green message: 'This blog address is available.' Below this is a link: 'The URL you select will be used by visitors to access your blog. Learn more'. At the bottom right, there is a 'Skip this and create a blog later' link and a 'CONTINUE' button with a right-pointing arrow.

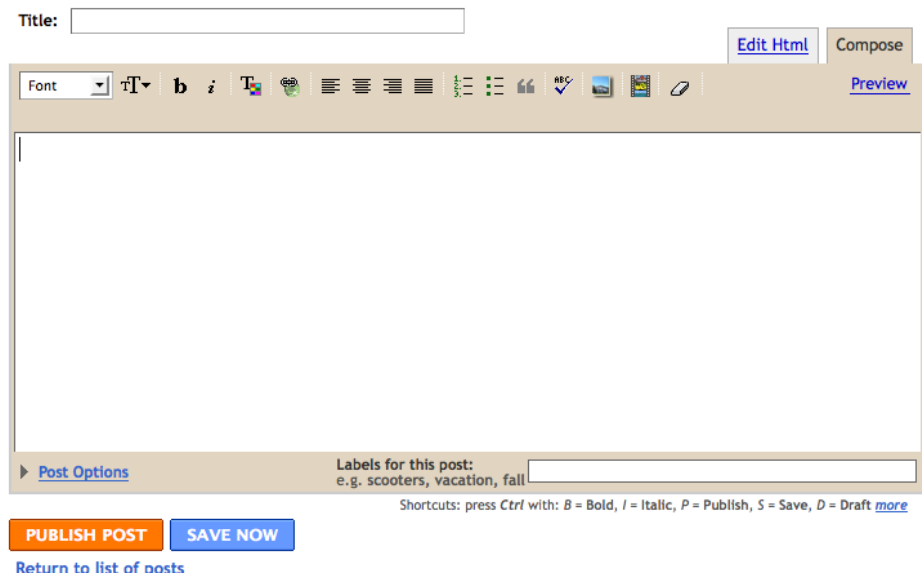
4. Choose your template. Start Blogging.

2 Choose a template

The screenshot shows the 'Choose a template' page. At the top, there are three steps: 1 CREATE ACCOUNT, 2 NAME BLOG, and 3 CHOOSE TEMPLATE. The third step is active. The page has the heading '2 Choose a template'. There are four template cards displayed in a grid. Each card shows a preview of the template, a title, and the creator's name. The templates are: 'No.897' by Douglas Bowman, 'Scribe' by Todd Dominey, 'TicTac' by Dan Cederholm, and 'Thisaway Rose' by Dan Rubin. Each card has a 'preview template' link. At the bottom right, there is a 'CONTINUE' button with a right-pointing arrow.

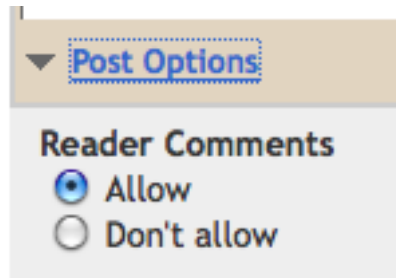
5. Add your posts in the next window. You can

also add images and video. You can select text or images and create links.



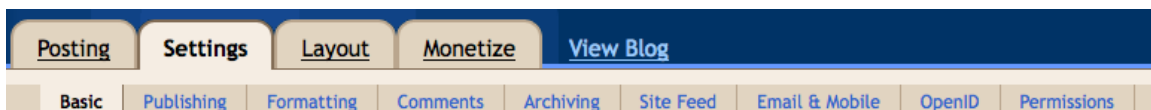
The screenshot shows the Blogger 'Compose' interface. At the top, there is a 'Title:' text box. Below it is a rich text editor toolbar with icons for font color, background color, bold, italic, text color, link, unlink, bulleted list, numbered list, decrease indent, increase indent, undo, redo, insert image, insert video, and insert code. To the right of the toolbar are buttons for 'Edit Html' and 'Compose'. Below the toolbar is a large text area for writing the post. At the bottom of the text area, there is a 'Post Options' link. To the right of this is a 'Labels for this post:' section with a text box containing 'e.g. scooters, vacation, fall'. Below the labels section is a 'Shortcuts' note: 'Shortcuts: press Ctrl with: B = Bold, I = Italic, P = Publish, S = Save, D = Draft [more](#)'. At the bottom of the interface are two buttons: 'PUBLISH POST' (orange) and 'SAVE NOW' (blue). Below these buttons is a link: 'Return to list of posts'.

6. Click on Post Options to Allow or Don't allow reader comments.



The screenshot shows the 'Post Options' dropdown menu. It has a title 'Post Options' with a downward arrow. Below the title is the section 'Reader Comments'. Under this section, there are two radio button options: 'Allow' (which is selected) and 'Don't allow'.

7. Click on Settings to choose the options to set Comment moderation, permissions, etc.



The screenshot shows the Blogger 'Settings' menu. It has a top bar with five tabs: 'Posting', 'Settings', 'Layout', 'Monetize', and 'View Blog'. Below this bar is a row of links: 'Basic', 'Publishing', 'Formatting', 'Comments', 'Archiving', 'Site Feed', 'Email & Mobile', 'OpenID', and 'Permissions'.

You can delete your blog in Basic. You add members to your blog in the Permissions tab.